



Colorado State Parks
Board Meeting Agenda

Date: Thursday, January 22nd, 2009
Location: Table Mountain Inn
1310 Washington Avenue
Golden, CO 80401
Phone: 303-732-5447

Thursday, January 22, 2009

Kokopelli Meeting Room

8:30 am Governance Work Session
(Given the large amount of information for this session, the resource information for this Governance session will be sent to the Parks Board separate from the regular Board packet)

**Will Shafroth, Dean Winstanley
Gary Butterworth**

10:00 am Break

10:15 am Governance Work Session Resumes

12:30 pm Lunch

1:30 pm Visioning Session

Will Shafroth, Facilitator

3:00 pm Break

3:15 pm Visioning Session Resumes

5:30 pm Board Meeting Concludes

Attendees:

Parks Board Members:

Bill Kane, Chairman
Jim Pribyl, Member

Gary Butterworth, Member
Laurie Mathews, Member

Division Staff:

Dean Winstanley, Director
Gary Thorson, Deputy Director
Steve Cassin, Chief Financial Officer

Tim Monahan, First Assistant Attorney General
Ken Brink, Acting Field Operations Manager
Maria Yslas-Brandt, Program Assistant

David Giger, High Plains Region Manager
Kurt Mill, Rocky Mountain Region Manager
Heather Dugan, Southeast Region Asst Mgr
Deb Frazier, Communications Manager

Jason Trujillo, Asst. Chief of Law Enforcement
Bob Wiig, Rocky Mountain Region Asst Manager
John Geerdes, Southeast Region Office
Scott Babcock, Planning

Guests:

Will Shafroth, Board Consultant/Facilitator

Phil McKnelly, Executive Director National Association
of State Parks Directors

Tom Easley, Rocky Mountain Climate Assn
Tim Raines, Corona Research
Doug Robotham, Deputy Director Department
of Natural Resources

Jim Lothead
Scott Saunders, Corona Research
Harris Sherman, Executive Director Department of
Natural Resources

MEETING MINUTES

Thursday, January 22, 2009

Parks Board Meeting

Parks Board Meeting Called to Order by Chairman, Bill Kane

Bill welcomed the group and reviewed the purpose of today's Governance and Visioning Sessions. Dean Winstanley added his remarks and acknowledged the many people who put in work on the resource materials we will be using today including Gary Thorson, Will Shafroth and Gary Butterworth. Gary Butterworth also gave opening remarks regarding the process.

GOVERNANCE WORK SESSION

Will Shafroth began his facilitation of the discussion.

The Roles Matrix was reviewed function by function with modifications and suggestions being discussed where needed.

Will gave two additional handouts: Expectations of Board Members and Guiding Principles for the Board to consider as they conduct their business

Discussion included the idea that perhaps the Board could have some Standing Committees. Gary Butterfield has taken the lead in Governance, Bill is assigned as GOCO representative, etc. It was also suggested that the Board rotate some of these positions. Dean will provide a list for the February of the positions that are available.

Bill again recognized the people involved in putting this session together.

Meeting reconvened by Chairman, Bill Kane

VISIONING SESSION

Will Shafroth reiterated that this is an important session which will allow the Board to familiarize themselves with each other and their various opinions. Will spent ½ hour interviewing each Board member this week. The questions and the answers that were common themes appear below.

What interested you in serving on the Board? – Future orientation (what are we leaving to our kids?); love of the outdoors; public service; desire to help.

What is important to you in the area Parks and Outdoor Recreation? – Trails; identification of plans, principles and shared values; children in nature, financial accountability

Where would you like to see in 5-10 years? – GOCO relationship; creating longer-term plan; getting financial house in order; treating our parks as the crown jewels that they are.

How do you connect with the outdoors in Colorado? What is your favorite outdoor spot?
As an icebreaker, each member gave their answer in front of the group to this question.

Harris Sherman, DNR Executive Director, gave a few comments regarding the current and coming fiscal picture. There are many issues surrounding funding including employee morale, protecting our resources, solutions to mobilizing additional volunteers.

Will introduced **Phil McKnelly** who is the former Director of NC State Parks and is Executive Director of the National Association of State Park Directors. Phil narrated a PowerPoint presentation (made an attachment hereto.)

Kevin Raines from Corona Research presented information on their work for Colorado State Parks. He will present information on how the public views our agency. His PowerPoint is an attachment hereto.

Tom Easely was introduced. He worked at Colorado State Parks for 15 years. He has been working for Rocky Mountain Climate Organization for the last couple of years. RMCO is a non-profit organization with 43 partners including local governments, water providers, businesses and other non-profits. He will discuss climate change issues and how park systems are adapting to them. A PowerPoint presentation was given and is made a part hereof. He also has two of the organization's publications for us as handouts.

Jim Lochhead is a water attorney and former Director of DNR. Jim discussed water and climate change issues. Jim elaborated on water supply issues at State Parks. Most of the water in the system belongs to someone else (municipal water systems, irrigation companies, Army Corps of Engineers, etc.) We often run into conflicts with other recreation users and wildlife issues. We mostly have to take it as it comes regarding what our water levels will be. Bonny is a prime example of the problem.

Will opened the floor up to additional Board Member and Division Staff comments.

5:20 PM Meeting Adjourned



Colorado State Parks

Board Meeting Agenda

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Location: Table Mountain Inn
1310 Washington Avenue
Golden, CO 80401
Phone: 303-732-5447

Friday, January 23, 2009

8:00 am Call to Order

Bill Kane, Chairman

Introduction and swearing in of new board member – Laurie Mathews

- (A) Agenda Amendments, if necessary
- (A) Approval of November 6 and 7, 2008 Parks Board Meeting Minutes
- (A) Approval of revised Parks Board 2009 Meeting Calendar
- (I) Board Member Updates

8:15 am PUBLIC COMMENT PERIOD

- 8:30 am** (I) Director's Update Dean Winstanley
- (I) State Audit Report Update Dean Winstanley
- Comprehensive Financial Plan Steve Cassin
- Capital Program Dean Winstanley
- 9:00 am** (I) Financial Overview Discussion Steve Cassin
 - FY 08-09 Budget Update
 - Revenue: YTD, State Forecast, Hiring Freeze
 - Capital Project Status
 - GOCO Update: MOA, Status of FY08-09 Funding

10:00 am Break

- 10:15 am** (I) Legislative Update Ken Brink, Dean Winstanley
- 10:30 am** (A) Staunton Master Planning Kristi Quintana

12:00 pm Working Lunch

- 12:15 pm** (I) ANS Update on draft regulations Rob Billerbeck
- 12:40 pm** Consent Agenda
- (A) Roxborough Easement Greg Monroe
- 12:45 pm** (I) **Legal Report** **Tim Monahan**

1:15 pm Adjournment

(A) = Action Items (I) = Information Items

** Approval of "items referred for Director's action" by the Parks Board is based on written material. No discussion will occur unless there are questions from the Parks Board or from the public.

** Public comment on **board meeting agenda items is welcome**. Please sign up on speaker sign-up sheet upon entering the parks board meeting room.

Note: All programs, services and activities of the Colorado Board of Parks and Outdoor Recreation are operated in compliance with The Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call Maria Yslas-Brandt at (303) 866-3437 x4326. To assure that we can meet your needs, please notify us of your request at least seven business days prior to the scheduled event.

Attendees:

Parks Board Members:

Bill Kane, Chairman
Jim Pribyl, Member

Gary Butterworth, Member
Laurie Mathews, Member

Division Staff:

Dean Winstanley, Director
Gary Thorson, Deputy Director
Steve Cassin, Chief Financial Officer

Tim Monahan, First Assistant Attorney General
Ken Brink, Field Operations Manager
Maria Yslas-Brandt, Program Assistant

David Giger, High Plains Region Manager
Kurt Mill, Rocky Mountain Region Manager
Heather Dugan, Southeast Region Asst Mgr
Rick Storm, Chief of Law Enforcement
Olga Ivanova, Budget Analyst
Rob Billerbeck, GIS/CNAP Program Manager

Kristi Quintana, High Plains Region Asst Manager
Bob Wiig, Rocky Mountain Region Asst Manager
John Geerdes, Southeast Region Office
Brian Sandy, Public Safety/Boating
Deb Frazier, Communications Director

Guests:

Jim Corbett – Citizen/Public Comment
Chat Hurd, Landworks Design
Paul Hutton, Hutton/Ford
Adam Orms, BBC Financial

Lise Aangeenbrug – Director, GOCO
JC – TEC
Alan Ford, Hutton/Ford

MEETING MINUTES

Friday, January 23, 2009

Colorado Board of Parks and Outdoor Recreation Meeting

Parks Board Meeting Called to Order by Chairman, Bill Kane

Laurie Mathews formally sworn in as a Board Member

Agenda Changes: None

Approval of Revised Meeting calendar:

Revised calendar was submitted showing suggested changes. It was noted that the April board meeting will be held April 2-3, not 3-4.
Unanimously adopted with no objections.

Board Member Updates: None

Public Comment:

- Jay Corbett of Aurora, CO addressed the Board regarding fee structures.
 - Corbett made reservations for friends to camp at Cherry Creek State Park in October 2007. He paid the \$6 reservation fee.
 - Corbett said that when his friends arrived, they were asked to pay the entry fee and the fee for camping.
 - Corbett was embarrassed that his friends were asked to pay additional fees that were not mentioned during the reservation process.
 - Corbett contacted the board with a recommendation that the reservations, entry and camping fees be combined into a single fee.
 - Corbett contacted Sen. Suzanne Williams of Aurora with his concerns about the antiquated fee system.
 - Corbett asked the Board to review the fee structure and simplify it.

Response:

- Bill Kane and Dean Winstanley thanked Mr. Corbett for his comments.
- Heather Dugan, Chairman of the Revenue Committee, indicated the committee has looked at this issue and will take his comments back to the members and engage in a further dialog with the director and board.

Director's Update: Waived at this time.

Audit Update:

- Winstanley reported the results of the Jan. 13, 2009 audit update hearing before the Legislative Audit Committee.
 - Winstanley and board member Gary Butterworth attended the hearing and presented the current audit implementation matrix.
 - The committee comments were all positive and praised state parks and the director for their cooperation and commitment to accountability and transparency.

Comprehensive Financial Plan:

- Steve Cassin, CFO, briefed the board regarding plans to develop and adopt a comprehensive financial plan for Colorado State Parks.
 - He referred to the information contained in the board packets.
 - Cassin also responded to a number of board questions.

Capital Program:

- Winstanley reviewed his vision for the capital program, which was included in the board packets.
 - Winstanley's vision took into account the findings from the current and previous audits.
 - He also incorporated input from the state auditor's staff and best practices in other agencies of government.
 - He supports centralization of our operations under a Colorado State Parks Capital Project Manager.
 - The manager would report to the chief of field operations and would supervise current development staff members who are housed in the regional offices.
 - The consolidation would create a more concise reporting structure for the legislature, GOCO and other stakeholders.
 - This would represent a considerable restructure of our existing system and may mean additional costs, but it is a vital key to our future.

Financial Overview Discussion:

- CFO Steve Cassin provided a financial overview to the board regarding the FY 08-09 budget.
 - Park's situation is very complex right now with daily changes.
 - Numerous agency funding sources are currently experiencing challenges.
 - Cassin briefed the Board on the state's projected FY 08-09 General Fund shortfall as well as shortfalls projected for state Fiscal Year 09-10.
 - Gov. Bill Ritter has submitted his proposal for closing the budget gap in FY 08-09.
 - The legislature's joint budget committee hasn't released a proposal.
 - Cassin indicated that Gov. Ritter's proposal assumes that none of the shortfall will be covered through the federal financial stimulus package.
 - The Governor's proposed cuts for FY 08-09 include \$280,000 in cuts to the Colorado State Parks budget.
- Cassin updated the board on the status of Parks' FY 08-09 GOCO funding.
 - The GOCO Board may release an additional \$1 million on Feb. 10.

- Lise Aangeenbrug, executive director of GOCO, said the GOCO board has discussed releasing the remaining funds, assuming that the KPMG audit is satisfactory, in March.
- Cassin updated the board on Colorado State Parks revenue
 - The board packet, pages 20-22, have a memo and chart showing the core revenue sources.
 - The information includes year-to-date revenues, the state forecasts and the hiring freeze impacts.
 - Colorado State Parks is slightly ahead of last year, but that may reflect the higher fees established in November 2007 rather than an increase in visitors.
 - A percentage of the severance tax revenues as added as a funding source in FY08-09.
 - State Parks received \$1.2M to cover parks operations and \$3.2M for ANS including equipment and staff expenses.
 - That funding level may fall in subsequent years.
 - The ANS funding is a Tier 2 program which would be cut if revenues drop.
 - Board member Gary Butterworth requested budget to actual figures in revenue and expenses and current forecasts each month.

Capital Project Status:

- The board packet includes a listing of capital projects over \$50K in value and comments on their status and funding.
 - The funding sources for park's capital projects are varied, but include state money. However, every project is reviewed by the state legislature.
 - Colorado State Parks has multiple funding sources for projects, including the state general fund. However, most projects are reviewed by the state legislature.
 - Several capital projects are on hold because of the GOCO funding situation.
 - We are also behind projections on receiving federal funds for our U.S. Army Corps of Engineers' Cost Share project.
 - Therefore, many of those projects are also on hold.
 - The Corps has asked us how quickly we could start work on those projects on the ground if they funded us the balance of the \$8 million that is their share.
 - During the interim, the development staff has been focused on controlled maintenance projects, audit implementation assignments and projects with non-matched federal funds.

GOCO Update:

- The board packet includes a redlined copy of the MOA in the packet. Final version of MOA will be brought before the Board in April for final approval with an update in February.

Legislative Update:

- All DNR agencies meet with DNR legislative liaison Heidi Van Huysen each week. Ken Brink represents Colorado State Parks.
 - Staff members monitor the bills and provide information on the ones that have relevance to parks.
 - Senior staff reviews the information and determines a position is determined.
 - Gov. Bill Ritter declared 2009 Year of Colorado State Parks to mark the 50th anniversary. The state legislature may also sign a joint resolution about the "Year of State Parks."

Staunton Master Planning Update:

- Park manager Scott Roush and landscape architect Stuart Watada thanked the Board for granting them time to present a monthly update of the project status and planning process.
 - Chad Hurd of Landworks Design presented the master planning process and status of Staunton.
 - Adam Orms of BBC Financial discussed the various financial estimates of capital costs, revenues and other financial information for the various options.
 - Paul Hutton of Hutton/Ford discussed funding opportunities and sustainability of the park.
 - Motion that the Board accepts the division recommendation and that the Colorado State Parks Board authorize the Division to continue with the Staunton planning process and to conduct open houses for the public to present the proposed master plan for review and comment.

Moved: Jim Pribyl
 Second: Gary Butterworth
 Result: Motion Passed

ANS Report:

- Rob Billerbeck presented the proposed new ANS Regulations. Other presentations were made by: Greg Gerlich, head of the Colorado Division of Wildlife's (DOW) fisheries program; Elizabeth Brown, the DOW's ANS coordinator and Neil Sperando with Denver Water. A package with final recommended ANS regulations will be brought to the Parks Board for approval on February 20, 2009.

Consent Agenda:

- Roxborough Utility Easement: held over until the next meeting to allow time for a full legal review.

Motion to hold over action on Roxborough Utility Easement until February meeting.

Moved: Gary Butterworth
 Second: Laurie Mathews
 Result: Motion Passed

Legal Report:

- Tim Monahan requested that the board go into executive session to discuss:
 - Conditions at Bonny Reservoir
 - A memorandum and the Division's use of Lottery Funds.
 - Barr Lake designation as a state activity area.

Motion to move into Executive session per statute of Open Records law.

Moved: Jim Pribyl
 Second: Gary Butterworth
 Result: Motion Passed

Non-division staff members left the room. The recording will be retained for up to 90 days.

Adjournment:

Meeting adjourned at 1:40 PM