



LOCATION: John Martin Reservoir State Park

POSITION: ANS (aquatic nuisance species) Inspection Technician

PAY RATE: Starting at \$9.00 per hour

HIRE DATE: March 6 through August

Applications received before Feb 15 received first opportunity

DUTIES:

A customer service based position that involves inspecting for invasive Zebra/Quagga Mussels, Milfoil or other plant species on boats and personal watercraft at an inspection point or visitor center on the park. This is an important position for the protection of natural resources from non-native species that threaten wildlife, drinking water/irrigation and all water related outdoor recreation in the State of Colorado. Daily interaction with park visitors requires effective communication and public relations skills. Specific Duties may include:

- Staff the park ANS (aquatic nuisance species) inspection station.
- Conduct physical boat inspections and boater interviews.
- Provide information and assistance to the boating public (distributes brochures, promotes ANS education, educates about State Park regulations, etc.)
- Cleaning and light maintenance duties of interior and exterior of ANS inspection areas, including maintenance of facilities and grounds.
- Accurate counting and recording of all boat inspections.
- Photo-copying and filing.
- May document and report visitor complaints.
- Sell parks passes, permits, books, maps, clothing, firewood and other novelties
- Sell gift certificates, search and rescue cards, boat registrations, OHV registrations and snowmobile registrations, fishing and hunting licenses at some locations.
 - Answer telephones and transfer/take messages.
 - Photo-copy and file documents
 - Collect revenue, complete shift report, and balance shift box at end of each shift.
 - Document and report visitor complaints.
 - Other duties as assigned.

REQUIREMENTS:

- Must be at least 16 years of age.
- Must possess and maintain a valid drivers' license and provide a current motor vehicle report.
- Must be able to work outdoors and on weekends, holidays, and varied shifts.
- Must be able to climb in and out of vessels and under trailers.
- Training in boat inspection methods will be provided.
- May need to undergo criminal background investigation.

- Possess strong interpersonal communication skills (written and oral).
- Ability to work with little supervision.
- May be required to work at the ANS station for an 8 hour shift and take lunch at the station.
- Miscellaneous: must be available for 40 hours per week and commit to a minimum 5 month work season. Employment is 40 hours a week for a maximum of 6 months.

Physical Requirements

- The position will perform physical activities that require considerable use of arms and legs, as well as whole body movement. These activities include but are not limited to climbing, lifting, balancing, walking, stooping and handling materials. Ability to discern color differences and to hear in-person and radio communications is required.

Uniforms

The park may provide some uniform items. Employee will be required to purchase limited uniform items at their own expense.

WORK ACTIVITIES

Interacting with Computers – Using computers and computer systems (including hardware and software) to program, write software, set up functions, enter data, or process information

Communicating with Supervisors, Peers, or Subordinates – Providing information to supervisors, co-workers, and subordinates by telephone, radio, in written form, e-mail, or in person.

Processing Information – Compiling, coding, categorizing, calculating, tabulating, auditing, or verifying information or data.

Making Decisions and Solving Problems – Analyzing information and evaluating results to choose the best solution and solve problems.

Getting Information — Observing, receiving, and otherwise obtaining information from all relevant sources.

Updating and Using Relevant Knowledge — Keeping up-to-date technically and applying new knowledge to your job.

Identifying Objects, Actions, and Events – Identifying information by categorizing, estimating, recognizing differences or similarities, and detecting changes in circumstances or events.

Analyzing Data or Information — Identifying the underlying principles, reasons, or facts of information by breaking down information or data into separate parts.

Organizing, Planning, and Prioritizing Work - Developing specific goals and plans to prioritize, organize, and accomplish your work

Communicating with Supervisors, Peers, or Subordinates — Providing information to supervisors, co-workers, and subordinates by telephone, in written form, e-mail, or in person.

Thinking Creatively — Developing, designing, or creating new applications, ideas, relationships, systems, or products, including artistic contributions.

Interpreting the Meaning of Information for Others — Translating or explain what information means and how it can be used.

WORK CONTEXT

Electronic Mail – How often do you use electronic mail in this job? Sometimes

Freedom to Make Decisions – How much decision making freedom, without supervision, does the job offer? Structured with some independence

Structured versus Unstructured Work – To what extent is this job structured for the worker, rather than allowing the worker to determine tasks, priorities, and goals? Structured with some independence

Telephone/Radio – How often do you have telephone/radio conversations in this job? Often

Spend Time Sitting — How much does this job require sitting? 30%

Face-to-Face Discussions – How often do you have face-to-face discussions with individuals or teams in this job? Daily

Importance of Being Exact or Accurate — How important is being very exact or highly accurate in performing this job? Very important

FOR APPLICATIONS AND INFORMATION CONTACT:

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